

**Position Title**

NASA's Pathways Intern Employment Program

**Organization**

RA40 / OFFICE OF CHIEF INFORMATION OFFICER

**NASA Announcement Number**

SS13P0001

**Vacancy Type**

Case File

**OPM Control Number / Status**

342258300 / Posted

**Salary Range**

\$27,990 - \$74,628

<http://www.usajobs.gov/GetJob/ViewDetails/342258300>

**Open Dates**

04/23/2013 - 04/30/2013

**Pay Plan - Series / Grade (Low, High)**

GS - 0899, 1599 / 4, 11

**Position Information**

Full-Time / Internships

**Duty Location**

282447045 - Stennis Space Center, MS (1)

**Who May Be Considered**

Current students from education institutions interested in paid opportunities with Federal agencies.

**Citizenship Required**

True

**Apply Online Required**

True

**Job Summary**

This announcement is for intern positions in the Scientific, Technical, Engineering, Mathematics (STEM), occupations. Opportunities include multiple types of positions within these occupational areas at NASA, Stennis Space Center.

You can find geographic information on Stennis and the surrounding area at <http://sscinfo.ssc.nasa.gov/qualityoflife>

**Comments**

The Pathways Student Program is established in the excepted service and provides for planned, progressive educational studies at an accredited institution. Positions can be filled at any grade level. Grade level is determined by academic achievement and management need. Students advance to higher grades as education is completed and approved by management. All interns that meet eligibility requirements will be referred to the manager based on hiring needs.

As vacancies are identified, additional selections will be made.

## **Marketing Summary**

NASA, the world's leader in space and aeronautics is always seeking outstanding scientists, engineers, and other talented professionals to carry forward the great discovery process that its mission demands. Creativity - Ambition - Teamwork - A sense of Daring - and a Probing Mind - That's what it takes to join NASA, one of the best places to work in the Federal Government.

## **Key Requirements**

1. Position subject to pre-employment background investigation
2. Must be enrolled or accepted for enrollment as a degree-seeking student
3. Must be taking at least half-time academic course load
4. Cumulative GPA 2.9 or higher
5. Applicant must identify their graduation date, degree, major, credits & GPA

## **Total number of openings**

1

## **Major Duties**

The purpose of the Pathways Intern Employment Program is to provide the intern with exposure to public service, enhance educational experience, and provide financial support to encourage and support educational goals. The program is formally structured to give interns the opportunity to work in positions related to their academic/career goals. Participant completes assigned duties, tasks, readings, and developmental activities specified in the program. A written agreement is required between the employing Center and intern. Within 120 calendar days after completing educational requirements, the employing agency may non-competitively promote and convert an intern to a career/career-conditional or term appointment. The conversion is not guaranteed and is based on the need of the agency.

Positions may be in any of the following specialties:

Computer Engineering

Computer Science

## **General Qualifications**

NASA Pathways candidates will meet the qualification requirements consistent with NASA and the OPM qualification standards applicable to the position being filled. Candidates will be required to meet NASA's Aeronautics, Scientific, and Technical (AST) qualification standards for the position(s) for which they are applying.

To qualify you must:

- a. Be a United States Citizen
- b. Be at least 16 years old
- c. Have at least a 2.9 GPA
- d. Be pursuing a baccalaureate or graduate degree in one of the academic majors or related fields listed above.
- e. Must be enrolled in an accredited college or university on at least a half-time basis.

## **Educational Qualifications**

Many NASA positions have specific educational requirements, so we encourage you to provide a complete description of your educational achievements. To qualify, the applicant must be pursuing a baccalaureate or graduate degree in one of the academic majors or related fields listed in this announcement. Salary is based on academic classification.

## **Requirements**

U.S. citizenship is required.

## **How You Will Be Evaluated**

Candidates will be assessed either based solely on basic eligibility requirements or may include a qualitative rating of candidates. NASA Pathways candidates will meet the qualification requirements consistent with the OPM qualification standards applicable to the position being filled. Where appropriate, candidates will be required to meet NASA's Aeronautics, Scientific, and Technical (AST) qualification standards for the position(s) for which they are applying. Veterans' preference applies to all selections made under the Pathways authority in accordance with Part 302 of 5 CFR. Candidates who meet the minimum qualification requirements need not be further evaluated; however, if no further evaluation is done, qualified veterans have absolute preference. If candidates are further evaluated using NASA's category rating process, qualified veterans have absolute preference within the appropriate category.

## **Benefits**

NASA offers excellent benefit programs and competitive salaries. To learn more about pay and benefits at NASA, visit the [NASA Jobs website](http://nasajobs.nasa.gov/benefits/benefits.htm).

## **Other Information**

Any applicant tentatively selected for this position may be required to undergo a pre-employment background investigation.

As a condition of employment, male applicants born after December 31, 1959, must certify that they have registered with the Selective Service System, or are exempt from having to do so under the Selective Service Law.

Your USAJobs account asks you to assign a name to each of your resumes. When you apply to a NASA position, we will show you the text of the resume you have submitted, but we do not maintain the name you have assigned to that resume. If you wish to keep track of that information, we recommend you make note of it at the time you apply.

Travel and relocation expenses are not authorized.

Positions are not drug-testing designated.

## How to Apply

Applications for the NASA Pathways Intern Employment Program will be accepted through NASA's automated Staffing and Recruiting System (STARS). You may begin the process of submitting your resume by clicking on the 'Apply Online' link.

In order to be considered, you must submit a resume completed on the USAJOBS site. When completing your USAJOBS resume, please remember that NASA limits resumes to the equivalent of approximately SIX typed pages, or approximately 22,000 characters including spaces. You will NOT be allowed to complete the application process if your resume is too long or if your resume was uploaded to USAJobs from a second source. Additionally, NASA does not accept documents attached through USAJobs' document attachment feature.

Once you submit your resume to NASA, you will be asked to complete a short series of additional questions. You must finish the entire process in order to have a complete application package and receive consideration. Your answers will not be saved unless you finish the entire application. You may edit a previously-submitted application, if the announcement is still open. For more information, see the Applicant Guide. ([https://resume.nasa.gov/applicant\\_guide.html](https://resume.nasa.gov/applicant_guide.html))

If you are unable to apply electronically for this position, submit your resume and supplemental questions to: National Aeronautics and Space Administration (NASA), Resume Operations Center, Mailstop: HS50, Marshall Space Flight Center, AL 35812. DO NOT submit your resume directly to the Center advertising this vacancy. Mailed resumes must be received by the close of business on the closing date of the announcement. Hard copy resume requirements are provided at: Hard Copy Resume Requirements (<http://nasajobs.nasa.gov/howtoapply/hardcopyresumes.htm>).

If you are a first time applicant, we recommend that you review NASA's Applicant Guide ([https://resume.nasa.gov/applicant\\_guide.html](https://resume.nasa.gov/applicant_guide.html)) to ensure that you are providing a complete resume. Failure to submit the supplemental data and a resume that contains all of the required information may result in loss of consideration for positions in which you are interested.

All applications must be received no later than midnight Eastern Time on the closing date of the announcement.

## **Required Documents**

NASA's application process has been specifically developed to ensure that we only ask you for the information we absolutely need to evaluate your qualifications and eligibility. In order to apply for this position, you only need to submit your resume and answer the screening questions and supplemental information. No additional documentation is accepted at the time of application. (For example you need not submit narrative KSA statements; they are not required and will not be evaluated.) In this way we allow you to focus on preparing a resume that best describes your background and abilities. For assistance in preparing your resume, consult the *Applicant Guide* ([https://resume.nasa.gov/applicant\\_guide.html](https://resume.nasa.gov/applicant_guide.html)). Nothing further is required until requested by the Human Resources Office. At that point, we may ask you to submit documentation to support statements made in your resume. For example, we may ask you to provide academic transcripts or proof of Federal employment status. If you are claiming veterans' preference, we may ask you to submit proof of veterans' preference (DD-214, and, if claiming 10-point preference, SF-15 plus proof required by that form). If you fail to provide the required documents within the stated time period, we may withdraw a job offer and/or remove you from further consideration.

## **Contact**

Jeanann Frederick / / Jeanie.M.Frederick@nasa.gov

## **What to Expect Next**

After applying through the NASA People site if you are found qualified, you may be referred to the Selecting Official for further consideration. Whether or not you are contacted for an interview depends upon the location of the position and the judgment of the Selecting Official. (In some cases, individuals with priority for special consideration must be considered and selected before other candidates.)